

Minutes St. James PTO Board meeting  
November 3, 2009

In Attendance - Doug Behr, Debbie Dorr, Kelli Buttelwerth, Trina Caudill, Kathy Draginoff, Cathy Frey, Lori Gauthier, Autumn Schmidt, Allison York, Kim Neyer, Laurie Jung, Marla Kiley, Susan Linnemann, Joi Martin, Jenny Mahoney

Not In Attendance - Kelly Bruns, Lisa Gillman, Marie Ritter, Amy Roberts

Opening Prayer - Lori Gauthier

Approval of October Minutes - Jenny Mahoney, seconded by Autumn Schmidt

Financial Reports - Kelli Buttelwerth

Recap of October activities:

Skating Party - possibly need to pay due to the low turnout (Tuesday evening, school night, sports conflicts) only 32 kids attended this time

2<sup>nd</sup> & 8th Grade GP luncheon - Nikki Popken needs to be replaced as chairperson, photographs with special friend are nice addition, format will be revamped & need to plan for next year, possible variation for each grade, interaction not necessarily performing, mass with student participation would be a good idea

Ladies Night Out - most profitable night since evening initiated

Good Cheer - busy sending out to many in October

Rummage sale - extra help really appreciated, will do again in the spring

Secret Committee - decorated lounge, music, popcorn, apples & caramel also a gift card drawing for the staff

Fall Fundraiser - Kelli Buttelwerth (recap totals)

La Rosa's walk (on 11/3) each recipient took a friend

Thank you's to committee chairs - when the events are over for the year  
protocol on reference page, share reference paper for request

Entertainment Sale update: Kelli Buttelwerth and Marla Kiley (Lazer Craze)  
turn in date was today (11/3)

Lazer Craze great incentive many more students achieved the 5 or more than originally anticipated = more funds raised

PTO Website update: Kelli Buttelwerth & Marla Kiley  
please check it out; link to the new website

Market Day pickup: Nov. 4th 4:30-6:30  
Jenny, Marla & Debbie

Study Skills Seminar: November 11th and 18th 6-7:30  
Kelly Bruns & Debbie Dorr helping out  
drinks, snacks & name tags last year - not necessary this year because of the  
time of the event changed

Spring Book Fair: Looking for a Chairperson  
not a fundraiser; every book will be buy one get one free

Crystal Clear Science: Kim Neyer and Trina Caudill  
Set for 11/5 & 11/6

School Staff Dinner November 10th : Hospitality Committee  
contributors found for everything requested

New guidelines - vote by PTO Board  
all approved on PTO web page guidelines  
all approved (with add'l e-mail comment) on Panther Prints guidelines

Playground equipment  
Kathy Draginoff started research & recommends forming a committee  
'average' playground \$30 - 35,000+/-  
improvements on playground should be made for all age levels  
grant information - need to define scope of project  
pennies for the playground or possibly match funds  
panther prints & bulletin to gain contacts or experience with type of project

Additional items:

Teacher Wish Lists  
individual white boards for students 9 x 12 (melamine plates also work well)  
American bibles for use in classroom

Tax exempt number & form distributed

Safety Fair - Paul Blake chair - April 14 & 15  
modeling fair from 3 years ago  
volunteer needed to coordinate police & fire department  
children's hospital has equipment; bus, bike safety etc.

Children's Bingo  
flyer should be out tomorrow with 2-1/2 week deadline  
Scheduled - December 6, Sunday  
Pizza lunch from the PTO for all volunteers  
Recruit 7 & 8 grade volunteers for community service hours

Next meeting is January 5, 2010.  
It will be held at 7:00 in the Marion Room.  
Trina Caudill will lead the prayer.

President - Kelli Buttelwerth  
Vice-President - Marla Kiley  
Treasurer - Marie Ritter  
Secretary - Susan Linnemann