

Minutes St. James PTO Board meeting
September 1, 2009

In Attendance - Kelly Bruns, Kelli Buttelwerth, Trina Caudill, Kim Neyer, Amy Roberts, Autumn Schmidt, Allison York, Jennifer Zimmerman, Cathy Frey, Lori Gauthier, Lisa Gillman, Laurie Jung, Marla Kiley, Susan Linnemann, Marie Ritter, Kathy Draginoff, Jenny Mahoney, Debbie Dorr, Joi Martin

Not In Attendance - Doug Behr

Opening Prayer - Laurie Jung

Approval of August Minutes - Kelly Bruns, seconded by Lori Gauthier

Financial Reports - Marie Ritter

- new reports issued for last year

- books from last year opened because of Panther Gift Cards addition

- new software to optimize & expedite process, promote efficient sharing of info.

Reminder to send Thank You notes to contact/committees

Meet the Teacher Nights

- sign up sheets for doors and cafeteria table

- snacks & drinks in cafeteria - Lisa & Joi

- uniform exchange closet open - consider for an official PTO committee

- cookies offered in fall fund raiser will be sampled by parents in undercroft

 - seventh graders - trays? plastic gloves?

- magnets distributed with directory

Fall Fundraisers

- Wrapping Paper

 - packet distribution on the 8th to rooms

 - September 10 - recess - Laurie Jung & Autumn Schmidt for introduction

 - Special Awards - Jumbo Hershey's, LaRosa's lunch for 5-8 grades

 - bullet points for the description of incentives

- Entertainment Book sale begins October 20 through November 3

 - 'Lazer-Craze To Go' at recess in the gym or undercroft for

Student Pictures - September 4 - sign up reminders

Market Day pick-up next Wednesday - volunteers

School Mall - potential fundraiser

- Postcard booklet - fill out addresses

back burner - maybe another time
Phone Call - new students this week
please call this week - welcome, open house reminder, answer questions

Suggestions: committee assignments - e-mailed out to committee chairs to avoid questions and expedite

Spring Fling - raffle off \$250 voucher - tickets \$5 each,
Flyer in Wednesday envelope 9/16 or 9/23 - youngest child only
Will request 'advance' for room deposit at Embassy Suites

Secret Committee - not yet met

PTO Web info - all content on St. James school web page
add Art Awareness resources?

Next meeting is October 6.
It will be held at 7:00 in the Marion Room.
Debbie Dorr will lead the prayer.

President - Kelli Buttelwerth
Vice-President - Marla Kiley
Treasurer - Marie Ritter
Secretary - Susan Linnemann